

CUSTOMER ORDER FORM (example)

Format Type	No	DVD Title (used to label DVD)	Cost Each Format	Extra DVD/CD Copies	Cost for Extra Copies	Total Cost
VHS-C	1	Daughters Wedding June 1981 (example)	£5.00	5x3.00	£15.00	£20.00
35mm Slides	60	Our Wedding July 1968 (example) 60x0.25p	£20.00	5x3.00	£15.00	£35.00
35mm Slides		Our Wedding July 1968 - CD with JPEGs no charge (example)	00.00	1x3.00	£3.00	£3.00
Total Cost						£58.00

CUSTOMER INFORMATION

Name:	John & Mary Smith (example)	Additional Customer Instructions
Address:	Unit 2 (example)	
Address:	The Hill (example)	
Town:	Mytown (example)	
County:	Mycounty (example)	
Post Code:	XX99 2JJ (example)	
Telephone:	094 3824 4502 (example)	
Mobile:	(example)	
Email:	enquiry@tapescopied.co.uk (example)	

CUSTOMER PAYMENT DETAILS

Cheque enclosed: <input type="checkbox"/>	Postal Order enclosed: <input type="checkbox"/>	PayPal: <input checked="" type="checkbox"/>	EFT (electronic funds transfer): <input type="checkbox"/>
Make cheques and money orders payable to tapescopied.co.uk Send your tapes and or slides, payment and completed order form By registered mail to: Tapescopied.co.uk Freshfields Ashwater Devon EX21 5EJ			Electronic Funds Transfer: Lodge payment using customers telephone number or email address as a reference: Sort Code: 30-94-91 Account No: 20233460 Customer EFT receipt Number:

CUSTOMER TERMS AND CONDITIONS

The customer warrants that the material content supplied for transfer is not protected by a third party copyright owner, if protected the customer has obtained permission or has legal right to have the supplied content transferred (copied).

We make every effort to ensure that our customers media is not damaged when in our care; however we cannot accept liability for any damage, loss or consequential loss as a result of using our services.

I accept the above terms and conditions:

Signed: _____ Dated: _____